



MEMORANDUM

DATE April 19, 2018
TO Measure A Steering Committee
FROM Los Angeles Regional and Open Space Park District
SUBJECT Draft Parks Needs Assessment Data Update Protocol

An updated Countywide Comprehensive Parks and Recreation Needs Assessment (PNA) is critical to the continued successful implementation of Measure A. Updates of the PNA data will be needed for use in allocating Measure A funds and evaluating competitive grant applications.

DATA UPDATES

Park inventory data used in the PNA will be updated by agencies on an annual basis. The following inventory data will be included in the updates:

- Park names, locations, acreage
- Amenity quantity and condition for the 16 amenities included in the PNA, at each park

Verifying the data, and providing any necessary updates will be a requirement to maintain good standing with RPOSD. Agencies will use an online web portal to verify the information on file for their agency and to provide any updates. The web portal will be available for approximately 8 weeks. At a minimum, agencies are required to verify/accept their park inventory data in order to be in good standing with RPOSD.

It is anticipated that the need map would be updated based on the data inventory update and updated population data for internal tracking, bi-annually.

PNA UPDATES

It is anticipated that the Park Needs Assessment will be revisited approximately every 8-10 years. Each assessment would contain the metrics used in the 2016 assessment, to ensure the ability to track changes over time. It is anticipated that designation of Study Area Need Level would be updated concurrently with the update of the Parks Needs Assessment.

REGIONAL AND OPEN SPACE ASSESSMENT

RPOSD will conduct a separate Regional and Open Space Assessment to determine regional and open space needs in the County. The results of this assessment will be used to help inform project planning and project selection for competitive grants. It is anticipated that the first Regional and Open Space Assessment will occur in 2020, with updates once every 8-10 years.

CALCULATION OF ALLOCATIONS

RPOSD will use assessor's data and current population data as calculated by Los Angeles County, to determine allocations for the *Community-Based Park Investment* program, the *Neighborhood Parks, Healthy Communities, and Urban Greening* program, and all Maintenance and Servicing Funds. The new allocation calculations will be done every 4-6 years.