

Measure A Grant Guidelines Policies and Procedures Draft Outline

1. Introduction
 - a. Background
 - i. History of RPOSD Funding in LA County
 - b. Measure A Overview
 - i. Description
 - ii. Program Goals
 - iii. Strategic Expenditure Plan
 - iv. Grant Calendars – Annual Allocations and Competitive Grants
2. Policies
 - a. Overview
 - b. Grantmaking Policy
 - c. Bonding Policy
 - d. Board of Supervisors Annual Designated Park Project Policy
 - e. Consumer Price Index Update Policy
 - f. Variable Allocations Policy
 - g. Oversight and Innovation Policies
 - i. Oversight Committee
 - h. Measurement and Evaluation Policy
 - i. Projects
 - ii. Funds
 - iii. Technical Assistance
 - i. Countywide Parks Needs Assessment Maintenance Policy
 - j. Other Policies
3. Funding Guidelines
 - a. Overview
 - i. Calendar for Current Funding Cycle
 - ii. Expenditure Plan for Current Funding Cycle (dollar amounts)
 - iii. Process of Receiving Grant Funds
 - b. Enrollment and Eligibility Procedures
 - i. Qualified Agencies/Organizations
 - ii. Enrollment and Eligibility Requirements
 - c. Funding Types
 - i. General Information
 - a. Community Engagement Requirements
 - b. Technical Assistance (available)
 - ii. Annual Allocations
 1. General Information
 - a. Plans to Use Annual Allocations
 - i. Spend Annually
 - ii. Save for Predetermined Amount of Time
 - iii. Bond
 - iv. Sharing/Transferring Annual Allocations
 - b. Award Process

2. Category 1
 - a. Description
 - b. 2018 Funding Amount
 - c. Project Types
 - d. Project Requirements
 3. Category 2
 - a. Description
 - b. 2018 Funding Amount
 - c. Project Types
 - d. Project Requirements
 4. Category 3 – DBH
 - a. Description
 - b. 2018 Funding Amount
 - c. Project Types
 - d. Project Requirements
 5. Category 4 – DPR
 - a. Description
 - b. 2018 Funding Amount
 - c. Project Types
 - d. Project Requirements
- iii. Competitive Grants
1. General Information
 - a. Letter of Intent
 - b. Grant Application Meeting Requirement
 - c. Award Process
 2. Category 3 General
 - a. Description
 - b. 2018 Funding Amount
 - c. Project Types
 - d. Project Requirements
 - e. Award Size
 - f. Evaluation Criteria
 - g. Application Process
 3. Category 4 General
 - a. Description
 - b. 2018 Funding Amount
 - c. Project Types
 - d. Project Requirements
 - e. Award Size
 - f. Evaluation Criteria
 - g. Application Process
 4. County Cultural Facilities
 - a. Description
 - b. 2018 Funding Amount
 - c. Project Types
 - d. Project Requirements
 - e. Award Size
 - f. Evaluation Criteria

- g. Application Process
- 5. Recreation Access
 - a. Description
 - b. 2018 Funding Amount
 - c. Program Types
 - d. Program Requirements
 - e. Award Size
 - f. Evaluation Criteria
 - g. Application Process
- 6. Youth and Veteran
 - a. Description
 - b. 2018 Funding Amount
 - c. Program Types
 - d. Program Requirements
 - e. Award Size
 - f. Evaluation Criteria
 - g. Application Process
- iv. Maintenance and Servicing
 - 1. Description
 - 2. 2018 Funding Amount
 - 3. Expenditure Eligibility
 - 4. Application Process
 - 5. Sharing/transferring Funds
- v. Planning & Design Funds
 - 1. Description
 - 2. 2018 Funding Amount
 - 3. Project Types
 - 4. Requirements
 - 5. Award Size
 - 6. Evaluation Criteria
- 4. Project Delivery / Grant Administration
 - i. Application Requirements
 - 1. Application Materials
 - 2. Application Review and Approval
 - 3. Project Agreement
 - ii. Project Administration
 - 1. Project Reporting
 - 2. Advancements
 - 3. Reimbursements
 - 4. Eligible and Ineligible Costs
 - 5. Initial Site Inspection
 - 6. Amendments
 - 7. Unutilized Funds
 - iii. Closing and Long-Term Obligations
 - 1. Reporting
 - 2. Audits and long-term obligations
 - 3. Conversions
 - iv. Maintenance and Servicing

1. Eligible/Ineligible Expenditures
 2. Budget
 3. Unanticipated and/or Extraordinary Expenses
 4. Payment Requests
 5. Accounting Requirements
 6. Long-term Grant Obligations
 7. Unutilized Funds
5. Technical Assistance
- a. Program Goals
 - b. Description of Program Elements
 - c. Funding of Technical Assistance
 - d. How to Receive Technical Assistance
6. Glossary

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