



August 17, 2017

**THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT  
ANNOUNCES THE AVAILABILITY OF THE 2017-2018 MAINTENANCE AND SERVICING  
EXCESS FUNDS PROGRAM**

The Los Angeles County Regional Park and Open Space District (District) announces the availability of up to \$2.3 million for the 2017-2018 Maintenance and Servicing Excess Funds Program (M&SE). Program funds are available to agencies whose excess fund projects are complete and the grants are closed. Instructions for M&SE are located in Part II of the revised Maintenance and Servicing Policy Memorandum, which can be found on our website: <http://rposd.lacounty.gov>

**Maintenance and Servicing Excess Funds Payment Request Submission Deadline:  
Wednesday, October 4, 2017, by 12:00 p.m.**

For the 2017-2018 cycle, signed, original M&SE payment request forms must be received at the District office, no later than Wednesday, October 4, 2017, by 12:00 p.m. Any requests received after the deadline will not be considered. Therefore, it will be in the agencies best interest to submit their M&SE payment requests as soon as possible. The list of eligible Closed Excess Funds Projects for the 2017-2018 cycle is also available on our website.

**Program Changes for the 2017-2018 cycle**

- **Extraordinary M&SE Requests Advance Payments** – For requests paid as an advance to an eligible agency, the work must commence upon receipt of the funds and must be completed by the end of the fiscal year the funds were received. Any unspent funds must be returned to the District no later than the end of the fiscal year (June 30<sup>th</sup>) the funds were received.
- **Extraordinary M&SE Requests Advance Payments Timeline** - Eligible agencies must now submit a project timeline along with their cost estimates, invoices, proof of payment and/or other documentation. Requests with timelines indicating the work to be completed beyond the end of the fiscal year (June 30<sup>th</sup>) the funding is received are not eligible.

The District looks forward to helping you apply the M&SE funds to your agency's eligible Proposition A excess fund projects. If you have any questions, please contact your designated Program Manager or call (213) 738-2981.