

CITY OF EAST PODUNK
Official Letterhead

August 26, 2008

Jane Q. Programmanager
Los Angeles County
Regional Park and Open Space District
510 South Vermont Avenue, Room 230
Los Angeles, CA 90020-1975

Dear Ms. Programmanager:

**ASTRO PARK IMPROVEMENTS PROJECT
YOUTH EMPLOYMENT PLAN**

Enclosed is the Youth Employment Plan for the City of East Podunk's Astro Park Improvements Project. Also enclosed is a copy of the public notice posted August 4, 2008, for the City Council meeting of August 8, 2008, which identifies that approval of our Youth Employment Plan for Astro Park Improvements would be considered at that meeting. Finally, we have enclosed a copy of the minutes of that meeting, certified by the City Clerk, showing that the Plan was approved.

We look forward to your acknowledgment that the District's Youth Employment Plan requirement has been met for this Grant. Bids are due in five weeks, and we expect to begin on-site construction shortly thereafter.

Sincerely,

Arthur Baxter
Program Director

AB:cd

Enclosures

YOUTH EMPLOYMENT PLAN
City of East Podunk
Astro Park Improvements Project

BACKGROUND

The Safe Neighborhood Parks Proposition of 1996 provided \$400,000 to the City for improvements to Astro Park. On July 3, 2006, the City Council authorized expenditure of \$37,500 for the design of Astro Park improvements, including the addition of a new room to the existing community building, picnic area expansion, and extension of paved walkways. Plans and specifications have been prepared to allow separate contracts for elements of the improvements that may feasibly be performed by at-risk youth from the community in which the Project is located.

TASKS THAT MAY BE PERFORMED BY AT-RISK YOUTH

1. Removal of landscaping and irrigation for community building addition (60 hours).
2. Removal of irrigation for expanded picnic area and walkway extension (75 hours).
3. Excavation, setting forms, and laying base material for walkway extensions (200 hours).
4. Planting of shrubs and annuals adjacent to the community building expansion (40 hours).

ESTIMATED COST OF YOUTH EMPLOYMENT

Total estimated hours of youth employment:	375 hours
Cost per hour:	× <u>\$ 8.00 per hour</u>
Total estimated cost of youth employment:	\$ 2,156.25

METHOD OF YOUTH EMPLOYMENT

The East Podunk Youth Training Center, under a contract with the City, will provide local youth in conformance with the Los Angeles County Regional Park and Open Space District's (District) definition of "at-risk youth."

YOUTH EMPLOYMENT GOAL

Under the provisions of the District's policy on employment of at-risk youth, the Youth Employment Goal (YEG) of the City of East Podunk is \$61,850, equal to ten percent the City's total development Project funding from Propositions A of 1992 and 1996.

Because the Astro Park Improvements Project is the City's first Project to involve employment of youth, no progress has been made in meeting the City's YEG. The current plan to meet the YEG is as follows:

Astro Park Improvements	\$	2,156.25	(Prop A funds)
De Castro Park Improvements	\$	6,000.00	(Prop A funds)
Reimbursable maintenance and servicing on Prop A-funded improvements at Astro, Bistro, and De Castro Parks (\$1,500 / year × 22 years)	\$	33,000.00	(Prop A funds)
Other new youth employment (various parks, Police Cadet Program, etc.)	\$	20,693.75	(City funds)
Total Youth Employment	\$	61,850.00	

(Posted August 4, 2008)

AGENDA
EAST PODUNK COUNCIL
REGULAR MEETING – AUGUST 8, 2008
9:30 a.m., Council Chambers

1. PLEDGE TO THE FLAG
2. INVOCATION
3. APPROVAL OF MINUTES OF AUGUST 7, 2008
4. APPROVAL OF THE YOUTH EMPLOYMENT PLAN FOR ASTRO PARK IMPROVEMENTS PROJECT
5. ADOPTION OF PLANS AND SPECIFICATIONS FOR ASTRO PARK IMPROVEMENTS PROJECT
AND AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION CONTRACTOR BIDS
6. OTHER BUSINESS
7. ADJOURNMENT

MINUTES

CITY COUNCIL OF THE CITY OF EAST PODUNK
REGULAR MEETING – AUGUST 8, 2008

The City Council of the City of East Podunk met in a regular meeting at Council Chambers and Mayor Fuentes called the meeting to order at 9:35 a.m.

PLEDGE TO THE FLAG	Mayor Fuentes
INVOCATION	Rev. Green
APPROVAL OF MINUTES	Moved by Huang, seconded by Ipstein etc.
APPROVED, ADOPTED, AND ADVERTISED	Plans and specifications for Astro Park Improvements Project and construction contract bids.
HELD	Moved by Huang, seconded by Ipstein etc.
ADJOURNMENT	Moved by Huang, seconded by Ipstein etc.

Mayor, Edgar Fuentes

ATTEST:

City Clerk, Joanna Khouri